



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

Administrative Procedure

Chapter 2 – Board of Trustees

AP 2365 – RECORDING

The Chancellor's Office is responsible for maintaining video or audio recordings of Board Meetings, excluding closed sessions. The video or audio recordings of meetings are available to the public in accordance with the California Public Records Act, Government Code Section 7920.000 et seq. The District shall maintain video or audio recordings of Board Meetings in a publicly available format for 180 days from the date of the meeting. The District shall maintain video or audio recordings of Board Meetings internally for operational use for 12 months or until the recording is no longer necessary for operational purposes, whichever is longer. Any inspection of a video or audio recording shall be provided without charge on a video or audio player made available by the District.

Reference: Government Code Sections 7920.000 et seq., 54953.5 and 54953.6

Date Approved: March 13, 2018

Revised: November 13, 2023

(Supersedes AP 2365)